



State of California

Employment Training Panel

Arnold Schwarzenegger, Governor

September 10, 2008

Alan Dumdei, Plant Manager
Burdge, Inc.
2151 Yates Ave
Commerce, CA 90040

Dear Mr. Dumdei:

RE:	Agreement Name:	Burdge, Inc.
	Agreement Number:	ET08-0184
	Term of Agreement:	08/25/07 – 08/24/08
	Agreement Amount:	\$24,882
	Type of Trainee:	Retrainee
	Trainees to be Retained:	33

This report summarizes the results of the **Final Monitoring Visit** conducted via telephone conference between you and Lan Vuong, ETP Analyst, on September 8, 2008.

FINAL REPORT SUMMARY:

• HISTORY OF AGREEMENT

This Agreement was executed on September 21, 2007. At the last meeting, conducted on August 30, 2007, you indicated that training was scheduled to start on September 4, 2007. In order to verify the start of training and schedule a 30-day follow up visit, Ms. Vuong called and left messages on October 11, 2007 and November 29, 2007. In a November 29, 2007 email to Ms. Vuong, you stated that you will contact her by mid December. She did not hear from you and followed up with phone calls on December 27, 2007, January 8, 2008 and February 13, 2008.

On August 26, 2008 you sent an email stating that the company was unable to dedicate the resources needed to continue ETP training. The slow economy has forced the company to lay off employees and the company would not be able to meet the ETP retention criteria.

During the phone conference you indicated that no trainees received enough Class/Lab training hours to qualify for ETP reimbursement and Burdge, Inc. has no plans to seek reimbursement of any kind from ETP under this Agreement.

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www.etp.ca.gov
ETP (04/15/05)

- **PERFORMANCE / FUNDING STATUS**

Since no trainees completed training under this Agreement, you did not update the data initially recorded in the ETP Class/Lab Tracking System.

Based on the information provided by you, your completion rate for this Agreement is zero, and the Agreement will close out with no earnings.

INVOICES:

No invoices have been submitted and no payments have been made.

Please contact Lan Vuong within ten (10) working days at (818) 755-1306 or by email at lvuong@etp.ca.gov if you have any questions or comments.

Sincerely,

Signature on file

Dolores Kendrick, Manager
North Hollywood Regional Office

Signature on file

Lan Vuong, Project Analyst
North Hollywood Regional Office

cc: Amber Luiz, Assistant Director (via email)
David Guzman, Chief Program Operations Division (via email)
Kulbir Mayall, Manager, Fiscal and Certification (via email)

ETP Master File
ETP Project File

Date report mailed to Contractor 9/16/08